



APPLICATION FOR EMPLOYMENT **CITY OF NEW BUFFALO** EQUAL OPPORTUNITY EMPLOYER

*Personal Information*  
 Name (last name first)

Address	City	State	ZIP Code
Telephone	Email		

*Employment Desired (check and complete all that apply)*

<input type="checkbox"/> Specific full-time position:	<input type="checkbox"/> Paid on-call firefighter <input type="checkbox"/> PT/ seasonal/ reserve police <input type="checkbox"/> Part-time/ seasonal lifeguard	<input type="checkbox"/> PT/ seasonal Launch attendant <input type="checkbox"/> PT/ seasonal Marina attendant <input type="checkbox"/> PT/ seasonal Parks/ DPW worker
Have you worked for the City before (if yes, when)	Date you can start	Salary/ pay desired

*Education History (complete all that apply)*

High school; City and State; years attended	<input type="checkbox"/> I have a high school diploma <input type="checkbox"/> I have a GED <input type="checkbox"/> I do not have a diploma/ GED
College, university, trade/ business school, etc.; City and State; years attended	<input type="checkbox"/> I've completed some classes <input type="checkbox"/> Associates <input type="checkbox"/> BA/ BS:
College, university, trade/ business school, etc.; City and State; years attended	<input type="checkbox"/> BA/ BS: <input type="checkbox"/> Masters: <input type="checkbox"/> Other:

*Employment History and References*

Are you currently employed? If so, where? Also, if we may inquire of this employer, supply their contact info:

Most recent previous employer, job performed, years worked, and reference contact info:

Other previous employer, job performed, years worked, and reference contact info:

Additional non-family reference with contact info and years known:

*General Information*

Detail any accreditation, certification, awards, special training/ experience, etc. (include first aid, CPR, lifeguard, boating)

Detail any armed forces service, veteran's status, and/ or discharge status

How did you find out about this job?  Newspaper advertisement  Website:  
 Referred by:  Interest in seasonal work  Other:

Per the City Charter, Section 5.12, the City has an anti-nepotism policy; are you a spouse, child, grandchild, parent, grandparent brother, sister, half-brother or half-sister (including by adoption) of a City Council Member or the City Manager?  Yes  No

Have you ever been convicted of a felony or crime?  Yes  No  
 (Not counting traffic/ parking/ or civil infractions) Are there any criminal charges pending against you?  Yes  No  
 (Not counting traffic/ parking/ or civil infractions)

If you receive a conditional offer of employment, you must give the City your Social Security/ green card information, pass a background check, and pass a physical exam (which may include a drug test) to gain employment. By signing below you certify that the facts contained in this application are true and complete to the best of your knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. You authorize investigation of all statements contained herein and the references and employers listed above to give the City any and all information concerning your previous employment and any pertinent information they may have, personal or otherwise, and release the City from all liability for any damage that may result from utilization of such information. You also understand and agree that no representative of the City has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing, signed by an authorized person

Signature: \_\_\_\_\_ Date: \_\_\_\_\_